



केन्द्रीय विद्यालय संगठन  
Kendriya Vidyalaya Sangathan  
18, संस्थागत क्षेत्र, शहीद जीतसिंह मार्ग  
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फ. 11089-4/2019-2020-केवीस/सेवा एवं आपूर्ति

दिनांक : 09.12.2020

**OFFICE ORDER**

Subject : Holidays to be observed in Central Govt. offices during the year 2021 – reg.

List of Govt of India Holidays / Restricted Holidays for the year 2021 to be observed in Sangathan's offices at Delhi / New Delhi is enclosed herewith for information and necessary action.

  
(Rakesh Dhyani )  
Section Officer (S&S)

**Encl :** As above

**Distribution**

1. The Deputy Commissioner/The Director, All Regional Offices /All ZIET with a request to circulate it to all KVs under their jurisdiction in accordance with the relevant provision of Education Code.
2. All officers / sections of KVS (HQ), New Delhi.
3. The Deputy Commissioner (Acad. &EDP) with a request to upload the same on KVS Web site

**OFFICE MEMORANDUM**

**Subject: Holidays to be observed in Central Government Offices during the year 2021- reg.**

It has been decided that the holidays, as specified in the **Annexure -I** to this O.M., will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2021. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays specified at **Annexure - II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays, to be chosen out of the 12 optional holidays indicated below at para 3.1:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be chosen by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State, from the list indicated below. The final list, applicable uniformly to all Central Government offices within the concerned State, shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in the festivals and dates, as indicated at Annexure -I and Annexure II baring a few exceptions indicated at para 5.1 and 5.2 here in after.

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANT PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA / 1<sup>ST</sup> NAVRATRA / NAORAZ/CHHATH POOJA/KARVA CHAUTH.**

3.2 No substitute holiday should be allowed if any of the festival holidays, initially declared, subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festivals falling on the same day.

4. The list of Restricted Holidays appended as annexure-II to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance. However, the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zaha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zaha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date in respect of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B./T.V./A.I.R./ Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement, without waiting for a formal order, about the change of date.

6. During 2021, Diwali (Deepavali) falls on Thursday, November 4, 2021 (Kartika 13). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Naraka Chaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.


7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments/organisations themselves for the year 2021, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of Instructions issued in this regard by the Ministry of Home Affairs.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17<sup>th</sup> December, 2002. In other words, they will have the option to select 13(Thirteen) holidays of their own only after including in the list, three National Holidays and Mahavir Jayanti, Independence Day, Mahatma Gandhi's birthday included in the list of compulsory holidays and falling on days of weekly off.

10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.

11. Hindi version will follow.

  
(S.P. Pant)  
Deputy Secretary to the Govt. of India  
2309 4678

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/PMO/Lok Sabha Secretariat/Rajya Sabha Secretariat / President's Secretariat / Vice-President's Secretariat / Supreme Court / High Court of the States / Central Administrative Tribunal Principal Bench / Election Commission of India / Minorities Commission / National Human Rights Commission / Central Information Commission/National Commission for Women/National Commission for SC/NCST/NCBC.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman/Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. PS to Cabinet Secretary.
9. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
10. The Manager (Store), Government of India, Forms Store, 166 Lenin Sarai, Kolkata
11. Chief Secretaries to all the State Governments/Union Territories.
12. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi
13. Deputy Director (Bills), Dte. of Printing, B Wing, Nirman Bhavan, New Delhi
14. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector V, Salt lake, Manish Bathan, Kolkata 700091
15. Facilitation Centre, DOP&T (20 copies)

**LIST OF HOLIDAYS DURING THE YEAR 2021 FOR ADMINISTRATIVE OFFICES OF  
CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No.	Holiday	Date	Saka Date		Day	
			<b>1942 SAKA ERA</b>			
1	Republic Day	January	26	Magha	06	Tuesday
2	Holi	March	29	Chaitra	08	Monday
<b>1943 Saka Era</b>						
3.	Good Friday	April	02	Chaitra	12	Friday
4.	Ram Navami	April	21	Vaisakha	01	Wednesday
5.	Mahavir Jayanti	April	25	Vaisakha	05	Sunday
6.	Id-ul-Fitr	May	14	Vaisakha	24	Friday
7.	Budha Purnima	May	26	Jyaishtha	05	Wednesday
8.	Id-ul-Zuha (Bakrid)	July	21	Ashadha	30	Wednesday
9.	Independence Day	August	15	Sarvana	24	Sunday
10.	Muharram	August	19	Sarvana	28	Thursday
11.	Janmashtami	August	30	Bhadra	08	Monday
12.	Mahatma Gandhi's Birthday	October	02	Asvina	10	Saturday
13.	Dussehra	October	15	Asvina	23	Friday
14.	Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)	October	19	Asvina	27	Tuesday
15.	Diwali (Deepavali)	November	04	Kartika	13	Thursday
16.	Guru Nanak's Birthday	November	19	Kartika	28	Friday
17.	Christmas Day	December	25	Pausha	04	Saturday

**LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2021 FOR ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No	Holiday	Date	Saka Date	Day
<b>SAKA ERA 1942</b>				
1.	New Year's Day	January	01 Pausha	11 Friday
2.	Lohri	January	13 Pausha	23 Wednesday
3.	Makar Sankranti/Magha Bihu/ Pongal	January	14 Pausha	24 Thursday
4.	Guru Gobind Singh's Birthday	January	20 Pausha	30 Wednesday
5.	Basant Panchami /Sri Panchami	February	16 Magha	27 Tuesday
6.	Shivaji Jayanti	February	19 Magha	30 Friday
7.	Hazarat Ali's Birthday	February	26 Phalguna	07 Friday
8.	Guru Ravi Das's Birthday	February	27 Phalguna	08 Saturday
9.	Swami Dayananda Saraswati Jayanti	March	08 Phalguna	17 Monday
10.	Maha Shivaratri	March	11 Phalguna	20 Thursday
<b>SAKA ERA 1943</b>				
11.	Holika Dahan/Dolyatra	March	28 Chaitra	07 Sunday
12.	Easter Sunday	April	04 Chaitra	14 Sunday
13.	Chaitra Sukladi / Gudi Padava / Ugadi / Cheti Chand / Vaisakhi /Vishu	April	13 Chaitra	23 Tuesday
14.	Mesadi Tamil New Year's Day	April	14 Chaitra	24 Wednesday
15.	Vaisakhadi (Bengal) / Bahag Bihu (Assam)	April	15 Chaitra	25 Thursday
16.	Jamat-UI-Vida	May	07 Vaisakha	17 Friday
17.	Guru Rabindranath's birthday	May	09 Vaisakha	19 Sunday
18.	Rath Yatra	July	12 Ashadha	21 Monday
19.	Parsi New Year's day/Nauraj	August	16 Sravana	25 Monday
20.	Onam or Thiru Onam Day	August	21 Sravana	30 Saturday
21.	Raksha Bandhan	August	22 Sarvana	31 Sunday

22.	Janmashtami (Smarta)	August	30	Bhadra	08	Monday
23.	Vinayaka Chaturthi/ Ganesh Chaturthi	September	10	Bhadra	19	Friday
24.	Dussehra (Saptami)	October	12	Asvina	20	Tuesday
25.	Dussehra (Mahashtami)	October	13	Asvina	21	Wednesday
26.	Dussehra (Mahanavmi)	October	14	Asvina	22	Thursday
27.	Maharishi Valmiki's Birthday	October	20	Asvina	28	Wednesday
28.	Karaka Chaturthi (Karwa Chouth)	October	24	Kartika	02	Sunday
29.	Naraka Chaturdasi	November	03	Kartika	12	Wednesday
30.	Govardhan Puja	November	05	Kartika	14	Friday
31.	Bhai Duj	November	06	Kartika	15	Saturday
32.	Pratihara Shashthi or Surya Shashthi (Chhat Puja)	November	10	Kartika	19	Wednesday
33.	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana	03	Wednesday
34.	Christmas Eve	December	24	Pausha	03	Friday