

Z.15025/18/2020/ DIR/CGHS/  
Govt. of India  
Min. of Health & Family Welfare  
Directorate General of CGHS

545-A Nirman Bhawan, New Delhi.  
Dated the 15<sup>th</sup> April, 2020

OFFICE ORDER

Subject: Advisory in view of the Corona Virus (COVID-19) Infection- Guidelines to be followed at CGHS Wellness Centres/Units.

\*\*\*

In view of the Corona Virus Disease(COVID-19) , all out efforts are made by the Government to contain its impact by instituting measures at community as well as at individual level.

2. Guidelines for maintaining social distancing between individuals have already been issued by the Government. In the spirit of above the under signed is directed to enclose the following guidelines to be followed at CGHS Wellness Centres/ Units in view of the COVID-19 infection:


1. The CMO in Charge of the Wellness Centres shall keep themselves updated with the guidelines issued by the Ministry of Health & Family Welfare through the official Website of Ministry of Health & Family Welfare and CGHS and disseminate the correct information to the staff as well as CGHS beneficiaries.
2. CMO in charge in consultation with Addl. Director shall procure the protective gear for the staff like Face Masks, Gloves, sanitizer, etc., CMO in charge shall ensure their availability and ensure that they are used rationally.
3. Separate Fever Clinic shall be organized at Wellness Centres within the constraints of resources and One Medical Officer shall be designated specifically for the fever clinic for 14 days by rotation. He/She shall not examine any other patients. He/She shall be provided with Protective gear like Face cover, Gloves, N-95 Masks, etc., Prophylaxis with Hydroxy-Chloroquin (HCQ) as per the guidelines of MoHFW shall be provided.
4. Every CGHS beneficiary entering Wellness Centre shall be screened with Thermal Scanner by the MTS/ Security Staff.
5. Any CGHS beneficiary with raised temperature shall be directed to Fever Clinic without registration. Registration number is generated in the module of the Medical Officer of Fever Clinic. The beneficiary shall be examined by the designated Doctor in the Fever Clinic and if there is suspicion of COVID-19



Infection , the beneficiary shall be referred to the Local Health Centre notified for the COVID-19 by the State Government /Local Authorities and intimate the concerned Authorities.

6. CMO in charge shall maintain the contact numbers of Nodal Centre for COVID-19 cases and the Local Public health authorities.
7. Those who are performing duty in the Fever clinic shall be provided Prophylaxis with Hydroxy-Chloroquin (HCQ) as per the guidelines of MoHFW.
8. CMO in charge shall procure requisite quantity of Hydroxy Chloroquin (HCQ) in the Wellness Centre and shall ensure that the drug is used strictly as per the guidelines of Ministry of Health & Family Welfare
9. In case of any confirmed case of COVID-19 Positive case ,CMO in Charge shall arrange for sanitization in co-operation with Local Health Authorities.

Addl. Directors, CGHS of Cities/Zones shall take necessary action to ensure the implementation of the guidelines.

  
(Dr. Sanjay Jain)  
Director, CGHS

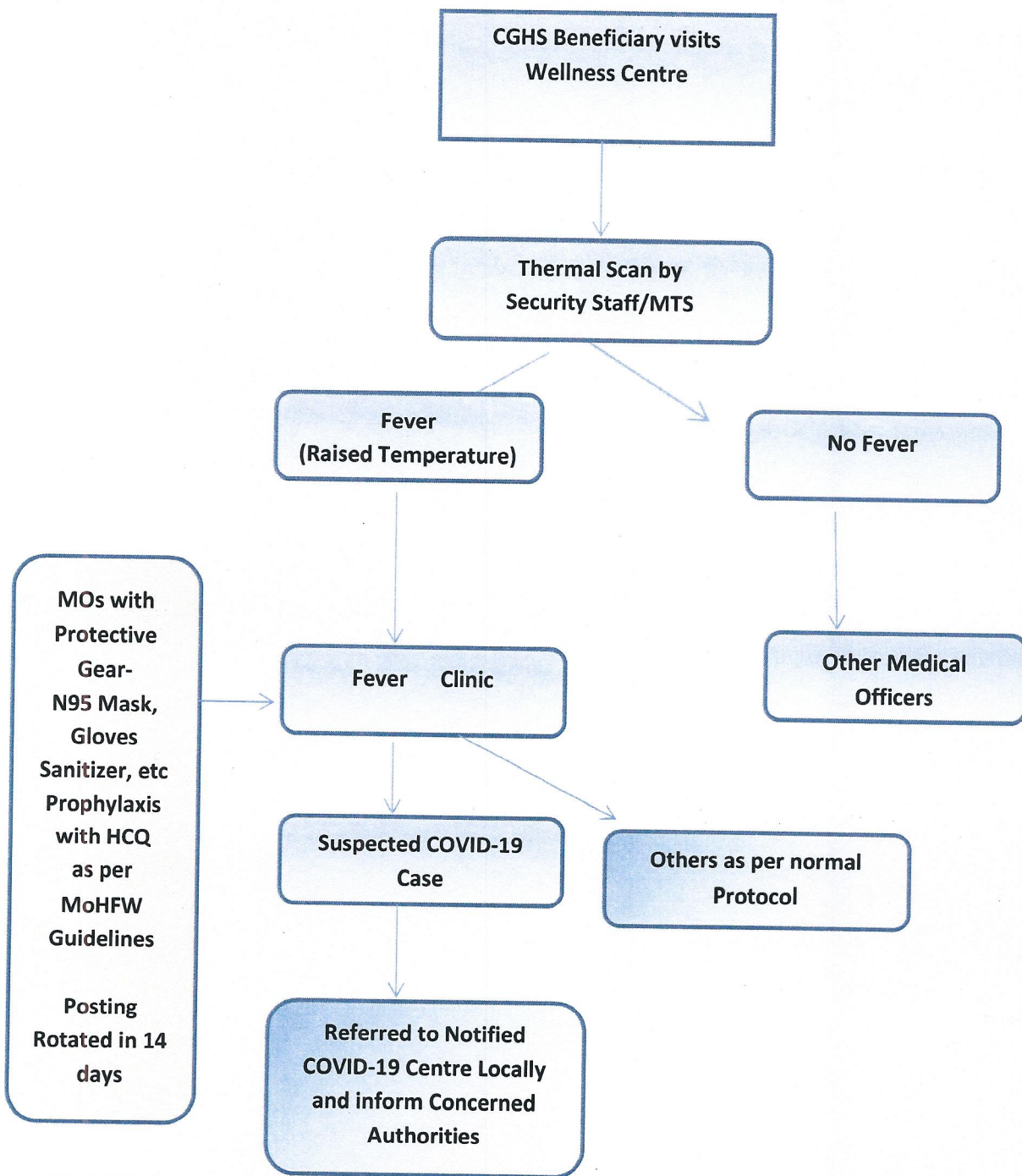
To

AD(HQ)/ Addl.DDG(HQ), CGHS /All Additional Directors, CGHS Cities/Zones /  
MSD/ Nodal Officer, CGHS(MCTC)  
All CMOs i/c of CGHS Wellness Centres though the concerned Addl.Director.

Copy for information to

Advisor, CGHS, MoHFW  
PPS to SS& DG, CGHS, MoHFW  
PPS to JS(AS), MoHFW  
Under Secretary (Admin.), CGHS

## PROTOCOL TO BE FOLLOWED AT CGHS WELLNESS CENTRES



### Chief Medical Officer In Charge shall

- Procure protective gear like Face Cover, Masks , Gloves , Sanitizer, etc.,
- Ensure Sanitization at Wellness Centres with the help of Local Authorities
- Maintain Contact Telephone numbers of Nodal COVID 19 Centre notified by Local Authorities
- Organize Fever Clinic within the available resources
- Arrange for adequate Stock of HC Q and ensure judicious use as per MoHFW guidelines