



कार्यालय रक्षा लेखा प्रधान नियंत्रक (पें०) द्रौपदी घाट, इलाहाबाद – 211014

O/o The Principal Controller of Defence Accounts (Pension), Draupadighat, Allahabad – 211014

दूरभाष/Tele. : 0532-2421877, 2421879, 2421880, 2421110, 2422555. फैक्स/Fax : 0532-2421869, 2423549

वेबसाइट/website : [www.pcdapension.nic.in](http://www.pcdapension.nic.in)

ई-मेल/e-mail : [cda-albd@nic.in](mailto:cda-albd@nic.in)

Call Centre No.(Toll free)-1800-180-5325 (Timing-9:30 AM to 6:00 PM)

Circular No.C- 182

No.G1/C/MISC/Vol-X/Tech  
O/o the PCDA (P), Allahabad  
Dated: 19/02/2018

To,

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(All Head of Department under Min. of Defence)

**Sub:- Submission of superannuation/retiring pension claim in respect of civilian paid from defence service estimate.**


**Ref: - This office circular No.C-181 dated 22.01.2018.**

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Office of the PCDA (P) Allahabad has implemented e-PPO in r/o Defence Civilian w.e.f. January, 2018 which contains unique 12 digit PPO No. with 4 digit PPO suffix. These e-PPO are being electronically generated and digitally signed (no physical PPO is printed and sent to any agency). On implementation of ibid process, processing time of pension claims has been reduced to 45 days from the date of receipt of claim (if all required certificate/document submitted with claim and found correct).

2. During the processing, it has been noticed that in some superannuation/retiring cases, pension claims are being received in this office before 6 to 9 months from the date of retirement. Accordingly PPOs are being issued in these cases before 5 to 8 months from the date of retirement. However, most of ibid cases required cancellation or corrigendum due to contingencies arising between date of issue of PPO and Date of Retirement. These cancellation and corrigendum are causing in avoidable delay in issuance of others PPOs. Therefore, it has been decided that pension claim in r/o Defence Civilian should be submitted in this office not more than 3 months prior to date of retirement. Pension claim will not be accepted/entertained more than 3 month before from the date of retirement.

3. In view of the above, you are requested to issue suitable instructions (along with copy of this circular) to all the Head of the Offices under your administrative control to ensure the submission superannuation/retiring pension claim so that the same may be reached to this office not before 3 month from the date of retirement.

  
(Sandeep Thakur)  
Addl. CDA (P)

No: G1/C/MISC/Vol-X/Tech

Dated:- 19/02/2018

**Copy to:-**

1. The CGDA, Ulan Batar Road Palam, Delhi Cantt-10
2. All Pr. CDA /CDA / C of F&A (Fys)/CDA (Fund)
3. All G.M. Fys.
4. All CE/Nodal CE of various Commands.
5. OI/C G1/Civil (Gp-VII) (Local)
6. 'R' Section

(Raj Bahadur)  
Sr. AO (P)