



केन्द्रीय विद्यालय संगठन (मुख्या)
शहीदजीत सिंह मार्ग, १८ संस्थागत क्षेत्र,
नई दिल्ली - ११००१६

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F.110338-01/2017/KVS(HQ)/Acad.

/342-377

Speed Post/E-mail

Dated: 12-06-2018

KS

The Director
Kendriya Vidyalaya Sangathan
All ZIETs.

Subject: Training Calendar for the Session 2018-19 for all ZIETs – regarding.

Madam/Sir,

The Training Calendar for all ZIETs for the session 2018-19, as approved by the Competent Authority, is being forwarded herewith for implementation (Annexure I). The approved expenditure norms for conduct of Short Duration Workshops of KVS should be observed (Annexure II).

The Directors of all ZIETs are hereby empowered to re-schedule the dates of the workshops, as per local needs under intimation to this office.

This issues with the approval of the competent authority.

Yours faithfully,

(Dr. E. Prabhakar)

Joint Commissioner (Trg.)

Copy to:

1. PS to Commissioner, KVS(HQ), New Delhi.
2. PS to Addl. Commissioner (Admn./Acad.), KVS(HQ), New Delhi.
3. The Deputy Commissioner, KVS, All Regions.
- ✓ 4. The Deputy Commissioner (EDP) with the request to upload the same on KVS website.
5. File.

Joint Commissioner (Trg.)

With
also
12/6/18

Training Calendar of KVS ZIETs for the Training Year 2018-19**Short Duration Courses at ZIETs****TABLE NO. 1 A – ZIET BHUBANESWAR**

ZIET BHUBANESWAR						
S. No.	Month & Year	Name of the Course	No. of days	Financial Requirement (Bases on KVS(HQ) Approved Norms for Expenditure on workshops including Working Lunch)	Target Group	Venue
1	April, 2018	Hands on Science / Maths Workshop and Capacity Building of Master Trainers for TGT (Sc and Maths)	2	42000	TGT (Maths / Sc)	ZIET BBSR
2	April, 2018	Hands on Science / Maths Workshop and Capacity Building of Master Trainers for TGT (Sc and Maths)	2	42000	TGT (Maths / Sc)	ZIET BBSR
3	May, 2018	Disciplinary Proceedings	3	56250	Principal	ZIET BBSR
4	June, 2018	Communication Skills for Non- Language PGTs	3	56250	PGT (Non Language)	ZIET BBSR
5	July, 2018	Inter-Disciplinary approach: Linking Concepts, Lesson and Subjects	3	56250	PGT (Phy, Chem, Maths, Bio)	ZIET BBSR
6	July, 2018	Content Enrichment and Pedagogy with Focus on Learning Outcome in Social Sciences	5	82750	TGT (SSc)	Kolkata
7	July, 2018	Preparing Students for Mathematics Olympiad	5	82750	PGT (Maths)	ZIET BBSR
8	July, 2018	Content Enrichment	5	82750	PRT	Kolkata
9	July, 2018	Communication Skills for Non- Language TGTs	3	56250	TGT	Guwahati
10	July, 2018	Using ICT in Teaching	3	56250	PGT (any stream)	ZIET BBSR
11	July, 2018	Capacity Building in Physics for Newly Recruited PGT (Phy)	5	82750	PGT (Phy)	ZIET BBSR
12	July, 2018	Hands- on Experience on Practical in Biology	5	82750	PGT (Bio)	KV Narangi, Guwahati
13	Jul – Aug, 2018	Capacity Building in Theory and Practical	5	82750	PGT (Chem)	ZIET BBSR
14	Aug, 2018	Modern Pedagogical Processes and Assessment in Primary Classes	3	56250	HM	ZIET BBSR
15	Aug, 2018	Action Research	3	56250	TGT (Sc / Soc Sc)	Kolkata
16	Aug, 2018	Content Enrichment: Resource Generation for specific topics in Eco.	5	82750	PGT (Eco)	ZIET BBSR

17	Aug, 2018	Development of Concept and Elimination of Common Errors	5	82750	PGT (Maths)	BBSR Region
18	Aug, 2018	Active Learning in Science with Collaboration with RSC, UK	3	56250	TGT (Sc)	ZIET BBSR
19	Aug, 2018	Event Management	3	56250	PGT (any subject)	BBSR Region
20	Sept, 2018	Workshop to Develop Master Trainers in AEP	5	82750	PGT & TGT	ZIET BBSR
21	Sept, 2018	Developing Language Competencies	3	56250	PRT	ZIET BBSR
22	Sept, 2018	E-content Development and Enrichment in English	5	82750	PGT (Eng)	ZIET BBSR
23	Sept, 2018	Content Enrichment and Elimination of common errors in Maths for TGTs	5	82750	TGT (Maths)	ZIET BBSR
24	Sept, 2018	Content Enrichment: Developing Self Learning Module for Selected topics in Biology	3	56250	PGT (Bio)	ZIET BBSR
25	Sept, 2018	Pedagogical Development: Remedial Teaching and Teaching Economics for Late bloomers and Gifted Children	3	56250	PGT (Eco)	Guwahati
26	Sept, 2018	Active Learning in Chemistry	3	56250	PGT (Chem)	Guwahati
27	Sept, 2018	Content and Pedagogy with Focus on Learning Outcome in Physics	3	56250	PGT (Phy)	ZIET BBSR
28	Oct, 2018	Learning Vedic Mathematics	3	56250	TGT (Maths)	ZIET BBSR
29	Oct – Nov, 2018	Competency development in Service Matters Related to Administrative and Finance in KVS	5	82750	ASO	ZIET BBSR
30	Oct – Nov, 2018	Handing children with Special Needs & Guidance and Counselling	5	82750	TGT & PRT	ZIET BBSR
31	Nov, 2018	Communication Skills	3	56250	PRT	ZIET BBSR
32	Nov, 2018	Know Your Job	3	56250	Sub Staff	ZIET BBSR
33	Dec, 2018	Team Building and Leadership	3	56250	HM	ZIET BBSR
34	Dec, 2018	Drafting, Noting and Rajbhasha application	3	56250	JSA	ZIET BBSR
35	Dec, 2018	Competency development in Administrative and Financial matters in KVS	5	82750	SSA	ZIET BBSR
36	Dec, 2018	Academic Administration	3	56250	VP	ZIET BBSR
TOTAL			134	2367500		

TABLE NO. I B – ZIET CHANDIGARH

ZIET CHANDIGARH						
S. No.	Month & Year	Name of the Course	No. of days	Financial Requirement (Bases on KVS(HQ) Approved Norms for Expenditure on workshops including Working Lunch)	Target Group	Venue
1	June, 2018	RAJBHASHA	2	42000	SSA	ZIET CHNDIGARH
2	July, 2018	IDENTIFYING DIFFICULT TOPICS AND SUITABLE STRATEGY IN ACCOUNTANCY AND BUSINESS STUDIES	5	82750	PGT COMM	ZIET CHNDIGARH
3	July, 2018	CONTENT ENRICHMENT IN HINDI FOR TGT	5	82750	TGT HINDI	ZIET CHNDIGARH
4	July, 2018	SIMPLIFICATION OF DIFFERENT AREAS FOR CLASS IN ENGLISH FOR CLASS VI TO VIII	4	70000	TGT ENG	ZIET CHNDIGARH
5	July, 2018	INVESTIGATORY PROJECTS IN PHYSICS CLASS XI AND XII PREPARATION OF QUESTION BANK FOR CLASS XI AND XII FROM NCERT BOOK	5	82750	PGT PHY	ZIET CHNDIGARH
6	July – Aug, 2018	SIMPLIFICATION OF DIFFERENT AREAS IN ENGLISH FOR CLASS XI AND XII	4	70000	PGT ENG	ZIET CHNDIGARH
7	Aug, 2018	SIMPLIFICATION OF DIFFERENT AREAS IN BIOLOGY FOR CLASS XI AND XII	5	82750	PGT BIO	ZIET CHNDIGARH
8	Aug, 2018	Developing self learning modules for difficult area in economics for class xii	5	82750	PGT ECO	ZIET CHNDIGARH
9	Sept, 2018	EMERGING NEEDS OF PRESENT DECADES	3	56250	TGT SC	ZIET CHNDIGARH
10	Sept, 2018	EXAM RESULT ORIENTED TEACHING AND COACHING (FOR HINDI PGTS) AND NEW TEACHING TECHNIQUES	5	82750	PGT HINDI	ZIET CHNDIGARH
11	Sept, 2018	POCSO AND CHILD RIGHTS	3	56250	TGT ,PGT	ZIET CHNDIGARH
12	Sept, 2018	PROJECT AND ACTIVITY BASED LEARNING IN CLASS IX AND X	4	70000	TGT SC	ZIET CHNDIGARH
13	Oct, 2018	Concept of junior library, It's set-up & class library activities according to new library policy.	3	56250	PRT	ZIET CHNDIGARH

14	Oct, 2018	CLASS ROOM STRATEGIES FOR INCLUSIVE EDUCATION FOR PRT	3	56250	PRT	ZIET CHNDIGARH
15	Oct, 2018	DEVELOPING ENGLISH COMMUNICATION SKILLS FOR CLASS ROOM TRANSACTION	3	56250	PRT	ZIET CHNDIGARH
16	Oct – Nov, 2018	TEACHING MATH THROUGH TECHNOLOGY IN PRIMARY CLASSES	3	56250	PRT	ZIET CHNDIGARH
17	Nov, 2018	MANAGING LIBRARIES IN MODEREN ERA	3	56250	LIBRARIAN	ZIET CHNDIGARH
18	Nov, 2018	EMOTIONAL INTELLIGENCEAND ITS SIGNIFICANCE	3	56250	ALL CADRES	ZIET CHNDIGARH
19	Dec, 2018	ROLE OF LIBRARIANS IN DIGITAL AREA	3	56250	LIBRARIAN	ZIET CHNDIGARH
20	Dec, 2018	TALLY AND COMPUTERISED ACCOUNTING, EXCEL	3	56250	OFFICE STAFF	ZIET CHNDIGARH
21	Dec, 2018	ROLE , RESPONSIBILITIES AND MANNERISM	3	56250	SUBSTAFF	ZIET CHNDIGARH
22	Dec, 2018	ANNUAL ACCOUNTS AND BUDGET	3	56250	OFFICE STAFF	ZIET CHNDIGARH
TOTAL			80	1423500		

TABLE NO. I C – ZIET GWALIOR

ZIET GWALIOR						
S. No.	Month & Year	Name of the Course	No. of days	Financial Requirement (Bases on KVS(HQ) Approved Norms for Expenditure on workshops Including Working Lunch)	Target Group	Venue
1	July, 2018	(SDC-1) Workshop on E-resources for Primary Classes	3	56250	PRT	ZIET GWALIOR
2	July, 2018	(SDC-2) Result Oriented Teaching / Coaching Strategies in Economics	3	56250	PGT (Eco)	ZIET GWALIOR
3	July, 2018	(SDC-3) Workshop on Integrating Creativity & Innovation in science in Classroom Teaching	3	56250	TGT (SC.)	ZIET GWALIOR
4	August, 2018	(SDC-4) Result Oriented Teaching / Coaching Strategies in Chemistry	3	56250	PGT (Chem)	ZIET GWALIOR
5	August, 2018	(SDC-5) Workshop on Integrating Creativity & Innovation in Classroom Teaching	3	56250	TGT (Social Sc.)	ZIET GWALIOR

6	August, 2018	(SDC-6) Preparation of Graded activity Material for Primary classes	3	56250	PRT	ZIET GWALIOR
7	Sept., 2018	(SDC-7) Workshop on Preparation of MLL for Late Bloomers & HOTS For High Achievers in Biology	3	56250	PGT (Bio)	ZIET GWALIOR
8	Sept., 2018	(SDC-8) Integration of ICT in Hindi Teaching	3	56250	PGT (Hindi)	ZIET GWALIOR
9	Sept., 2018	(SDC-9) workshop on Inclusive Classroom	3	56250	PRT	ZIET GWALIOR
10	Oct., 2018	(SDC-10) workshop on Value Education	3	56250	All Cadres	ZIET GWALIOR
11	Oct., 2018	(SDC-11) Workshop for Librarians on 'पुस्तकालयकी ओर चलें'	3	56250	Librarians	ZIET GWALIOR
12	Oct., 2018	(SDC-12) Promoting SUPW for Sustainability	3	56250	TGT (WET)	ZIET GWALIOR
13	Oct., 2018	(SDC-13) workshop on Safe & Supportive School	3	56250	School Administrators and Coordinators	ZIET GWALIOR
14	Oct - Nov, 2018	(SDC-14) Seminar on Innovation & Experimentation in Teaching	2	42000	All cadres	ZIET GWALIOR
15	Nov., 2018	(SDC-15) Workshop on Skill Development for Sub Staff	3	56250	Sub Staff	ZIET GWALIOR
16	Nov., 2018	(SDC-16) Monitoring & Supervision of Primary Classes	3	56250	HM	ZIET GWALIOR
17	Dec., 2018	(SDC-17) workshop on advance ICT skills For Teachers teaching Geography	3	56250	PGT (Geog)	ZIET GWALIOR
18	Dec., 2018	(SDC-18) Workshop on Office Management & Organizational Behavior	3	56250	ASO	ZIET GWALIOR
19	Dec., 2018	(SDC-19) Office Procedures & Financial Monitoring	3	56250	JSA	ZIET GWALIOR
20	Jan., 2019	(SDC-20) Green School	3	56250	School Administrators and Coordinators	ZIET GWALIOR
21	Feb., 2019	(SDC-21) Office Procedures & Office Management Skills	3	56250	SSA	ZIET GWALIOR
22	Feb., 2019	(SDC-22) Action Research	3	56250	All Cadres	ZIET GWALIOR
TOTAL			65	1223250		

TABLE I D – ZIET MUMBAI

ZIET MUMBAI						
S. No.	Month & Year	Name of the Course	No. of days	Financial Requirement (Bases on KVS(HQ) Approved Norms for Expenditure on workshops including Working Lunch)	Target Group	Venue
1	Aug, 2018	Project in Economics	3	56250	PGTs (Eco.)	ZIET Mumbai
2	Aug, 2018	Capacity Building in Economics (Statistics & Measurement of National Income)	3	56250	PGTs (Eco.)	ZIET Mumbai
3	End Sept, 2018	Capacity Building in Biology (To address the teacher's concern in understanding Biotechnology, Genetics and Molecular Biology related topics in Biology)	5	82750	PGT Bio	ZIET Mumbai
4	Oct, 2018	Developing Effective Strategies for Building Vocabulary in Biology	3	56250	PGT Bio	ZIET Mumbai
5	Nov, 2018	Gender Sensitization	2	42000	Principals	ZIET Mumbai
6	Dec, 2018	Learning Disabilities and Inclusive Education	2	42000	PRTs	ZIET Mumbai
7	Aug, 2018	Designing Activities for TLOs – Classes VI to X	3	56250	TGT(Math)	ZIET Mumbai
8	Sept & Oct, 2018	Geogebra and its applications	3	56250	TGT(Math)	ZIET Mumbai
9	July, 2018	Bridge Course Material for class XI	3	56250	PGT(Math)	ZIET Mumbai
10	Sept, 2018	Practice Material using Open Source Software for classes VI to X	3	56250	TGT(Math)	ZIET Mumbai
11	Aug, 2018	Chemistry Laboratory Management	3	56250	PGT Chemistry	ZIET Mumbai
12	Aug, 2018	Content Enrichment (Class XII Difficult topics)	3	56250	PGT Chemistry	ZIET Mumbai
13	Nov, 2018	Enhancing numerical ability of Chemistry Educators	3	56250	PGT Chemistry	ZIET Mumbai
14	July, 2018	Developing student friendly Chemistry Laboratory Journal	3	56250	PGT Chemistry	ZIET Mumbai
15	Aug, 2018	Workshop on Solving Numerical and designing open ended problems in Physics for Class XI	3	56250	PGT (Physics)	ZIET Mumbai

16	Sept, 2018	Workshop on Capacity building in Physics theory & Practical's for Class XII	3	56250	PGT (Physics)	ZIET Mumbai
17	Oct, 2018	Workshop on Solving Numerical & design activities in Physics	3	56250	TGT (Science)	ZIET Mumbai
18	Nov, 2018	Workshop on general awareness about instruments and maintenance of laboratory	3	56250	Lab Attendant /Sub staff	ZIET Mumbai
19	Nov, 2018	Workshop on Action Research	3	56250	TGT (Science)	ZIET Mumbai
20	End July, 2018	Innovative teaching Methodologies in 21 st Century classrooms	3	56250	PGTs (English)	ZIET Mumbai
21	Aug, 2018	Integration of technology in teaching English	3	56250	TGTs (English)	ZIET Mumbai
22	Sept, 2018	Language Lab	3	56250	TGTs (English)	ZIET Mumbai
23	Oct, 2018	'Phonics' for developing reading ability	3	56250	PRTs	ZIET Mumbai
24	Nov, 2018	Teaching English through Language Games	3	56250	PRTs	ZIET Mumbai
25	Oct, 2018	कार्यालयीनकार्योर्मैराजभाषा	2	42000	Principal & Dealing hand	ZIET Mumbai
26	Aug, 2018	Introduction to Computer and Official work	2	42000	Sub-staff	ZIET Mumbai
27	Dec, 2018	Financial procedures and Rajbhasha	3	56250	SSA	ZIET Mumbai
28	Sept, 2018	Exploring New teaching methods in Commerce (For some specific topics)	3	56250	PGT Commerce	ZIET Mumbai
29	March, 2019	राजभाषाएवंकार्यालयीनकार्योर्मै निपुणता	2	42000	JSA	ZIET Mumbai
30	Jan, 2019	Web 2.0 Tools for School Librarians	3	56250	Librarians	ZIET Mumbai
31	Feb, 2019	Internet Resources and Cyber Safety for School	2	42000	Librarians	ZIET Mumbai
32	July, 2018	Digital Library	3	56250	Librarians	ZIET Mumbai
33	Aug, 2018	Design of Learning Activities (using Cost Effective Materials)	5	82750	PRTs	ZIET Mumbai
34	Oct, 2018	Effective Team Management	3	56250	HMs	ZIET Mumbai
35	Nov & Dec 2018	Mapping Concepts	3	56250	PRTs	ZIET Mumbai
36	Feb, 2019	Digital Learning Content / e-Learning Content (MOOC)	5	82750	PRT	ZIET Mumbai

37	Sept, 2018	Classroom Observation Techniques and Academic Leadership in Primary	3	56250	HMs	ZIET Mumbai
38	Oct, 2018	Designing Activity in primary classes	3	56250	PRTs	ZIET Mumbai
39	Nov, 2018	Action Research	3	56250	PRTs	ZIET Mumbai
TOTAL			117	2187750		

TABLE NO. I E – ZIET MYSORE

ZIET MYSORE						
S. No.	Month & Year	Name of the Course	No. of days	Financial Requirement (Bases on KVS(HQ) Approved Norms for Expenditure on workshops including Working Lunch)	Target Group	Venue
1	May, 2018	IISc Chitradurga - Training for Master Trainer in Maths	3	56250	As per KVS list	ZIET MYSORE
2	May, 2018	IISc Chitradurga - Training for Master Trainer in Science	3	56250	As per KVS list	ZIET MYSORE
3	July, 2018	4 day workshop for HMs on Remediation Programmes and Bridge courses	4	70000	HM/Sr PRT	ZIET MYSORE
4	July, 2018	Workshop on Advanced Writing Skills	3	56250	PGT Eng	ZIET MYSORE
5	July, 2018	Learning disabilities & Inclusive education	4	70000	Bengaluru Reg	ZIET MYSORE
6	July, 2018	foundation course on teaching geography for Classes VI to X (For Trs without Geography at G level only)	3	56250	TGT Sst	ZIET MYSORE
7	July, 2018	Course on First Aid & Disaster response	3	56250	Hyd Reg	ZIET MYSORE
8	July, 2018	Content enrichment for PGT Eco	3	56250	PGT Eco	ZIET MYSORE
9	July, 2018	Course on First Aid & Disaster response	3	56250	Ekm Reg	ZIET MYSORE
10	July, 2018	Use of Tech. Gadgets in Teaching of English	2	42000	TGT Eng	ZIET MYSORE
11	Aug, 2018	Creating awareness on sexual harassment and redressal	3	56250	Bengaluru Reg	ZIET MYSORE
12	Aug, 2018	Developing Pedagogical skills & Assessment skills for TGT(Hindi)	3	56250	TGT Hindi	ZIET MYSORE

13	Aug, 2018	DISCOVERING CONCEPTS THROUGH MATH LAB ACTIVITIES IN PRIMARY CLASSES I-V	3	56250	PRT	ZIET MYSORE
14	Aug, 2018	Learning disabilities & Inclusive education	4	70000	Chennai Reg	ZIET MYSORE
15	Aug, 2018	Three days Workshop on content enrichment and use of effective teaching methodologies for teachers handling classes 11th & 12th Geog.	3	56250	PGT Geo	ZIET MYSORE
16	Sep, 2018	Content enrichment and awareness to new pattern of Exam in History XI and XII	3	56250	PGT Hist	ZIET MYSORE
17	Sep, 2018	Course on First Aid & Disaster response	3	56250	Chennai Reg	ZIET MYSORE
18	Sep, 2018	Activity based teaching in science for classes IX and X.- 3 Day	3	56250	TGT Sci	ZIET MYSORE
19	Sep, 2018	Creating awareness on sexual harassment and redressal	3	56250	HYD Reg	ZIET MYSORE
20	Sep, 2018	Learning disabilities & Inclusive education	4	70000	Ekm Reg	ZIET MYSORE
21	Sep, 2018	ADDRESSING LEARNING DIFFICULTIES IN TEACHING OF MATHS IN PRIMARY CLASSES I-V	3	56250	PRT	ZIET MYSORE
22	Oct, 2018	Improving map skills and Preparation of project work for XII in History	2	42000	PGT Hist	ZIET MYSORE
23	Oct, 2018	Maths Lab activities for the classes VI to VIII	2	42000	TGT Math	ZIET MYSORE
24	Oct, 2018	3 day workshop for HMs on Use of tech tools for School Supervision and Management	5	82750	HM/Sr PRT	ZIET MYSORE
25	Oct, 2018	Creating awareness on sexual harassment and redressal	3	56250	Ekm Reg	ZIET MYSORE
26	Oct, 2018	Developing Language skills in Hindi in Primary Classes I-V	3	56250	PRT	ZIET MYSORE
27	Oct, 2018	Course on First Aid & Disaster response	3	56250	Bengaluru Reg	ZIET MYSORE
28	Oct, 2018	Use of Technological gadgets and software for teaching science for classes VI to VIII	2	42000	TGT Sci	ZIET MYSORE
29	Oct – Nov, 2018	Guidance & Counseling for Teachers handling board classes	4	70000	TGT/PGT	ZIET MYSORE

30	Nov, 2018	Creating awareness on sexual harassment and redressal	3	56250	CHENNAI Reg	ZIET MYSORE
31	Nov, 2018	Learning disabilities & Inclusive education	4	70000	Hyd Reg	ZIET MYSORE
32	Nov, 2018	Content enrichment for the Newly recruited TGTS of Social Science	5	82750	TGT Sst	ZIET MYSORE
33	Dec, 2018	Hindi Implementation in Schools for JSA/SSA	2	42000	JSA/SSA	ZIET MYSORE
	TOTAL		104	1920500		

The Expenditure Norms for conduct of One day, Two day, Three day, Five day and Seven day workshops is as under:

I) 1 Day Workshop:

1 Day Workshop		Amount (in rupees)
1.	Honorarium	
i)	*Director/Associate Director @Rs.1500	1500
ii)	*Resource Person (1000 x 1)	1000
iii)	Internal speakers (1000x1) from KVS	1000
iv)	Guest Speakers - 2 @Rs.3000/Rs.2500(incl.conveyance)	6000 / 5000#
v)	IT Experts @ Rs.500 x 01	500
2.	Stationery & Teaching materials, Reports/Certificates	10000
3.	DTP & Xerox	3000
4.	Misc. Expenditure	1000
	Total Expenditure	24000 / 23000

II) 2 Day Workshop:

2 Day Workshop		Amount (in rupees)
1.	Honorarium	
i)	*Director/Associate Director @Rs.1500	1500
ii)	*Resource Person (1000 x 1)	1000
iii)	Internal speakers (1000x2) from KVS	2000
iv)	Guest Speakers - 3 @Rs.3000/Rs.2500(incl.conveyance)	9000 / 7500#
v)	IT Experts @ Rs.500 x 01	500
2.	Stationery & Teaching materials, Reports/Certificates	10000
3.	DTP & Xerox	5000
4.	Misc. Expenditure	1000
	Expenditure for Working Lunch(45 Nos.) 45x2x150 = 13500	13500
	Total Expenditure	43500 / 42000

III) 3 Day Workshop:

3 Day Workshop		Amount (in rupees)
1.	Honorarium	
i)	*Director/Associate Director @ (Rs.1500* 2)	3000
ii)	*Resource Person (1000 x 2)	2000
iii)	Internal speakers (1000x3) from KVS	3000
iv)	Guest Speakers - 4 @Rs.3000/Rs.2500(incl.conveyance)	12000 / 10000#

- 4 -

v)	IT Experts @ Rs.500 x 02	1000
2.	Stationery & Teaching materials, Reports/Certificates	10000
3.	DTP & Xerox	5000
4.	Misc. Expenditure	2000
	Expenditure for Working Lunch(45No.s) 45x3x150=20250	20250
	Total Expenditure	58250 / 56250

IV) 4 Day Workshop:

4 Day Workshop		Amount (in rupees)
1.	Honorarium	
i)	*Director	2000
	*Associate Course Director	1500
ii)	*Resource Person (1000 x 2)	2000
iii)	Internal speakers (1000x3) from KVS	3000
iv)	Guest Speakers - 5 @Rs.3000/Rs.2500(incl.conveyance)	15000 / 12500#
v)	IT Experts @ Rs.1000 x 02	2000
2.	Stationery & Teaching materials, Reports/Certificates	12000
3.	DTP & Xerox	5000
4.	Misc. Expenditure	3000
	Expenditure for Working Lunch(45No.s) 45x4x150=27000	27000
	Total Expenditure	72500 / 70000

V) 5 Day Workshop:

4 Day Workshop		Amount (in rupees)
1.	Honorarium	
i)	*Director	2000
	*Associate Course Director	1500
ii)	*Resource Person (1000 x 2)	2000
iii)	Internal speakers (1000x4) from KVS	4000
iv)	Guest Speakers - 7 @Rs.3000/Rs.2500(incl.conveyance)	21000 / 17500#
v)	IT Experts @ Rs.1000 x 02	2000
2.	Stationery & Teaching materials, Reports/Certificates	12000
3.	DTP & Xerox	5000
4.	Misc. Expenditure	3000
	Expenditure for Working Lunch(45No.s) 45x5x150=33750	33750
	Total Expenditure	86250 / 82750

VI) 7 Day Workshop:

4 Day Workshop		Amount (in rupees)
1.	Honorarium	
i)	*Director	2500
	*Associate Course Director	2000
ii)	*Resource Person (1000 x 2)	2000
iii)	Internal speakers (1000x8) from KVS	8000
iv)	Guest Speakers - 8 @ Rs.3000/Rs.2500(incl.conveyance)	24000 / 20000#
v)	IT Experts @ Rs.1000 x 02	2000

2	Education Trip	10000
3	Stationery & Teaching materials, Reports/Certificates	10000
4	DTP & Xerox	5000
5	Misc. Expenditure	3000
	Expenditure for Working Lunch(45No.s) 45x7x150=47250	47250
	Total Expenditure	117750 / 113750

*No Honorarium will be paid to Director / Associate Director / Resource Person in case they belong to ZIETs.

KVS HQ letter No. F.110338-01/2014-15/KVSIHQAcad/M68 dated 27-2-14 to be referred for paying honorarium to guests.

