

**GOVERNMENT OF INDIA (BHARAT SARKAR)  
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)  
(RAILWAY BOARD)**

No. F(E)III/2008/LE-1/1

New Delhi, dated: 16 .05.2017.

**The GMs/FA&CAOs,  
All Zonal Railways/PUs, etc  
(As per mailing list)**

**Subject: Recommendations of 6<sup>th</sup> Central Pay Commission-  
Encashment of Leave on Average Pay (LAP) while availing  
Privilege Pass/PTO - relaxation of Rule - reg.**  
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Attention is invited to Board's letters of even number dated 29.10.2008 & 02.02.2011 on the above mentioned subject.

2. The provisions of encashment of leave while availing Pass/PTO were relaxed vide Board's letter dated 15.12.2014 on receipt of representations from Railway employees who failed to avail of the benefit during the previous block period despite availing Pass/PTO and leave during that block period.

3. In terms of Rule 10 of the CCS(LTC) Rules, 1988, a Government servant who is unable to avail of the leave travel concession within a particular block of two years or four years may avail of the same within the first year of the next block of two years or four years. This means, a government servant, governed by CCS (LTC) Rules, 1988 can avail encashment of leave twice - one while availing LTC for the current Block and another for the carry forwarded LTC of the preceding Block. Similar provision is not available in the Railway Services (Liberalized Leave) Rules, 1949 contained in IREC Vol. I/1985-Edition.

4. Despite giving one time relaxation mentioned in para 2 above, representations are still being received for relaxation of the provisions of the encashment of leave for the previous Block periods.

5. The Competent Authority after examining the matter has decided that railway employees, who failed to avail of the benefit of encashment of leave in the preceding block period of two years, which ended on 31.08.2016 and onwards, can avail of the same within the first year of the succeeding block period of two years by fulfilling all conditions stipulated in this regard.

*G. Priya Sudarsani*  
15.5.2017

**(G. Priya Sudarsani)  
Joint Director Finance(Estt.),  
Railway Board.**

No. F(E)III/2008/LE-1/1

New Delhi, Dated : 16 .05.2017

Copy to Deputy Comptroller and Auditor General of India (Railways), Room No.224, Rail Bhawan, New Delhi (40 spares).

*G. Priya Sudasani*

For Financial Commissioner/Railway.

1. The General Secretary, NFIR, Room No. 256-E, Rail Bhawan, New Delhi (with 35 spares)
2. The General Secretary, AIRF, Room No. 253, Rail Bhawan, New Delhi (with 35 spares)
3. The Members of the National Council, Departmental Council and Secretary Staff Side, National Council, 13-c, Feroze Shah Road, New Delhi (with 60 spares).
4. The Secretary General, FROA, Room No. 256-A, Rail Bhawan, New Delhi (with 5 spares).
5. The Secretary, RBSS, Group "A" Officers Association, Room No. 402, Rail Bhawan.
6. The Secretary, RBSS Group "B" Officers Association.
7. The General Secretary, RBSSSA, Room No. 439, Rail Bhawan, New Delhi.
8. The Secretary General, IRPOF, Room No. 268, Rail Bhawan, New Delhi (with 5 spares)
9. The Secretary, Railway Board Ministerial Staff Association.
10. The Secretary, Railway Board Class IV Staff Association.
11. The Secretary General, All India RPF Association, Room No. 256-D, Rail Bhawan, New Delhi -110 601. (5 spares)
12. The Secretary, Railway Board Promotees Officers Association, Room No. 341-C, Rail Bhawan, New Delhi.
13. The General Secretary, All India SC/ST Railway Employees Association, Room No. 7, Ground Floor, Rail Bhawan, New Delhi.

*[Signature]*  
For Secretary/Railway Board.

No. F(E)III/2008/LE-1/1

New Delhi, Dated : 16 .05.2017

Copy to:

PS to MR, EDPG to MR, PS to MoS(S), EDPG to MoS(S), ED(Innovation) to MoS(S), PS to MoS(G) and EDPG to MoS(G).

PSOs/Sr. PPSs/PPSs/PSs to Chairman, Railway Board, Financial Commissioner (Railways), Member Traffic, Member Engineering, Member Staff, Member Rolling Stock, Member Traction, Secretary, Railway Board.

DG(RHS), DG(RPF), DG/Pers., DG/S&T, DG/RS.

All Additional Members, Advisers, All Executive Directors, IG/RPSF, JS, JS(G), JS(E), JS(E)-II, JS(G)-II, Dir/D, DDF(E)-I, II, DDE(LR)-I, II / Railway Board.

Cash-I, II, III, E(P&A)/I, E(G), E(NG)/I&II, PC-VI, V, IV, III, E(Trg), E(MPP), E(LR)/I&II, F(E)-I, II, F(E) Spl, Security(E), Security(ABE), Accounts-III, Accounts (Insp.), ERB-I, II, III, IV, V & D, G(Pass), G(Acc), E(Welfare), E(SCT) I & II, E(O), II, III & III(CC), E(GR)/I, II, E(GP), E(GC), PR, E(D&A), Budget, O&M, Code Revision Cell (with 2 spares), C&IS (with 2 spares)/ACs-II, PG, E(Rep)-I, II, III, Railway Board.

Copy to:-

1. The G.M, N.F Railway (Const.).
2. The Director General and Ex. officio General Manager, RDSO/Lucknow.
3. The General Manager and FA&CAO, Metro Railway/Kolkata.

4. The Director General, National Academy of Indian Railways (NAIR)/Vadodara.
5. The General Manager and FA&CAO, CORE/Allahabad.
6. The General Manager, Modern Coach Factory, Lalganj, Raebareilly, U.P. - 229120.
7. The CAO and FA&CAO, COFMOW/New Delhi.
8. The Executive Director, CAMTECH/Gwalior-474020
9. The Director, IRICEN/Pune, IRIEEN/Nasik Road, IRIMEE/Jamalpur, IRISSET/Secunderabad.
10. The CMDs, IRCON, IRFC, MRVC, IRC&TC, CONCOR, RITES, KRCL, RVNL, RAILTEL and the Managing Director, CRIS, IRWO.
11. Office of the Chief Project Administrator (Telecom), Indian Railway Central Organisation for Telecom (IRCOT) Consultancy, Shivaji Bridge/New Delhi.
12. The Director (Movement) Railways/Kolkata.
13. The Joint Director, Mil Rail, Ministry of Defence.
14. The Executive Director, Iron & Steel, 5 Koila Ghat Street/Kolkata.
15. Chief Mining Advisor, Ministry of Railway, Dhanbad, Bihar
16. The Chairman, RCC, Lok Sabha Secretariat/New Delhi.
17. The Chairman, RCT/Delhi.
18. The Chairman, RRT, Chennai.
19. The Chairman, RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Kolkata, Jammu, Gorakhpur, Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad, and Trivandrum.
20. The Editor, "Bharatiya Rail".
21. The Editor, "Indian Railways".
22. The Pay & Accounts Officer, Ministry of Railways (Railway Board)
23. The General Secretary, IRCA/New Delhi.
24. The Chief Commissioner of Railway Safety/Lucknow.
25. The Vice Chairman, Rail Land Development Authority, Near Safdarjung Railway Station, Motibagh-1, New Delhi - 110021. Email: [mgrrhd@rlda.in](mailto:mgrrhd@rlda.in)
26. The CAO, Indian Railway Organisation for Alternate Fuels, 12<sup>th</sup> Floor, Core-1, Scope Minar, District Centre, Laxmi Nagar, Delhi-92.
27. Office of the Chief Administrative Officer, Indian Railways (Workshop Projects), Chamber Bhawan, Judge's Court Road, Anta Ghat, Patna-800001, Bihar.

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